

JOB DESCRIPTION

- Position:** Regional Officials Chair (ROC)
- Method of Selection:** *Appointed by the Regional President
• appointments are ratified by the membership at the AGM
- Term of Office:** One year

Job Description:

The Regional Officials Chair is responsible for the organization and development of Officiating Programs as well as the management and distribution of officiating assignments for volleyball within the Region. The Regional Officials Chair works with the Secretary Treasurer of the Region (or designate) to ensure that accurate records of assignments are kept and that appropriate distribution of funds (fees for officiating) are handled as per OVA and Regional policies and procedures.

The Regional Officials Chair serves as a member of the Provincial Officials Committee.

Duties:

- 1) Plan, Implement and Evaluate the Officials Development Program for the Region
 - a. Ensure that clinic paperwork is completed and returned to the OVA in a timely fashion
 - b. Schedule officiating clinics (local and provincial) in suitable areas of the region as per the regions plans, goals and priorities
 - c. Liaise with the Secretary Treasurer of the region to ensure that budget concerns are addressed
 - d. Ensure that clinicians are in place and following procedure as defined by the POC and the OVA
 - e. Work with district assignors to ensure assignments are properly handled and recorded
 - f. Liaise with the appropriate financial personal (Secretary Treasurer of the Region) to ensure that officials are receiving appropriate remuneration in a timely fashion.
2. Serve as a mentor for younger officials in the Region
 - a. Coordinate/Chair the selection of referees for regional programs as required
 - b. Make recommendations to the POC for possible future clinicians
 - g. Provide feedback to officials in the region, as appropriate
 - h. Share information regarding clarifications, interpretations and rule changes with officials in the region
3. Liaise with the Provincial Officials Chair as required
4. Attend Provincial Officials Committee Meetings
5. Attend Regional Management Committee Meetings
6. Serve as an information source for inquiries within the region – with respect to Officiating Programs
7. Implement the steps necessary to ensure that the OVA Risk Management guidelines are known by all officials in the region are adhered to as per the OVA Risk Management for all assignments within the region.
8. Encourage Officials to upgrade
9. Develop a recruiting strategy to bring new officials into the program
10. Assist in the creation and maintenance of communication networks within the region to facilitate the dissemination and gathering of information with respect to officiating matters.
11. Act as an ambassador for the Ontario Volleyball Association within the region